

Public Document Pack



Democratic Services
White Cliffs Business Park
Dover
Kent CT16 3PJ

Telephone: (01304) 821199
Fax: (01304) 872452
DX: 6312
Minicom: (01304) 820115
Website: www.dover.gov.uk
e-mail: democraticservices@dover.gov.uk

18 November 2013

Dear Councillor

NOTICE IS HEREBY GIVEN THAT a meeting of the **LICENSING COMMITTEE** will be held in the Council Chamber at these Offices on Wednesday 27 November 2013 at 4.30 pm when the following business will be transacted.

Members of the public who require further information are asked to contact Rebecca Brough on (01304) 872305 or by e-mail at rebecca.brough@dover.gov.uk.

Yours sincerely

A handwritten signature in black ink, appearing to read "Nicky", written over a white background.

Chief Executive

Licensing Committee Membership:

Councillor B W Butcher (Chairman)	Councillor S R Nicholas
Councillor R J Thompson (Vice-Chairman)	Councillor M J Ovenden
Councillor P M Beresford	Councillor M A Russell
Councillor J A Cronk	Councillor A R Smith
Councillor B Gardner	Councillor C J Smith
Councillor P S Le Chevalier	Councillor J M Smith
Councillor S M Le Chevalier	Councillor P Walker
Councillor S C Manion	

AGENDA

1 **APOLOGIES**

To receive any apologies for absence.

2 **DECLARATIONS OF INTEREST**

To receive any declarations of interest from Members in respect of business to be transacted on the agenda.

Where a Member has a new or registered Disclosable Pecuniary Interest (DPI) in a matter under consideration they must disclose that they have an interest and,

unless the Monitoring Officer has agreed in advance that the DPI is a 'Sensitive Interest', explain the nature of that interest at the meeting. The Member must withdraw from the meeting at the commencement of the consideration of any matter in which they have declared a DPI and must not participate in any discussion of, or vote taken on, the matter unless they have been granted a dispensation permitting them to do so. If during the consideration of any item a Member becomes aware that they have a DPI in the matter they should declare the interest immediately and, subject to any dispensations, withdraw from the meeting.

Where a Member is declaring an Other Significant Interest (OSI) they must also disclose the interest and explain the nature of the interest at the meeting. The Member must withdraw from the meeting at the commencement of the consideration of any matter in which they have declared a OSI and must not participate in any discussion of, or vote taken on, the matter unless they have been granted a dispensation to do so or the meeting is one at which members of the public are permitted to speak for the purpose of making representations, answering questions or giving evidence relating to the matter. In the latter case, the Member may only participate on the same basis as a member of the public and cannot participate in any discussion of, or vote taken on, the matter and must withdraw from the meeting in accordance with the Council's procedure rules.

3 **MINUTES** (Pages 3 - 4)

To confirm the attached Minutes of the meeting of the Committee held on 13 June 2013.

4 **FEES AND CHARGES 2014/15** (Pages 5 - 21)

To consider the attached report of the Director of Governance.

Access to Meetings and Information

- Members of the public are welcome to attend meetings of the Council, its Committees and Sub-Committees. You may remain present throughout them except during the consideration of exempt or confidential information.
- All meetings are held at the Council Offices, Whitfield unless otherwise indicated on the front page of the agenda. There is disabled access via the Council Chamber entrance and a disabled toilet is available in the foyer. In addition, there is a PA system and hearing loop within the Council Chamber.
- Agenda papers are published five clear working days before the meeting. Alternatively, a limited supply of agendas will be available at the meeting, free of charge, and all agendas, reports and minutes can be viewed and downloaded from our website www.dover.gov.uk. Minutes are normally published within five working days of each meeting. All agenda papers and minutes are available for public inspection for a period of six years from the date of the meeting. Basic translations of specific reports and the Minutes are available on request in 12 different languages.
- If you require any further information about the contents of this agenda or your right to gain access to information held by the Council please contact Rebecca Brough, Team Leader - Democratic Support, telephone: (01304) 872305 or email: rebecca.brough@dover.gov.uk for details.

Large print copies of this agenda can be supplied on request.

Minutes of the meeting of the **LICENSING COMMITTEE** held at the Council Offices, Whitfield on Thursday, 13 June 2013 at 9.30 am.

Present:

Councillors: B W Butcher
R J Thompson
P M Beresford
J A Cronk
B Gardner
S M Le Chevalier
S R Nicholas
M J Ovenden
M A Russell
A R Smith
C J Smith
J M Smith
P Walker

Officers: Solicitor to the Council
Team Leader – Democratic Support
Democratic Support Officer

46 ELECTION OF A CHAIRMAN

It was moved by Councillor S R Nicholas, duly seconded and

RESOLVED: That Councillor B W Butcher be elected Chairman of the Committee for the ensuing Council year.

47 APPOINTMENT OF A VICE-CHAIRMAN

It was moved by Councillor A R Smith, duly seconded and

RESOLVED: That Councillor R J Thompson be appointed Vice-Chairman of the Committee for the ensuing Council year.

48 APOLOGIES

Apologies for absence were received from Councillors P S Le Chevalier and S C Manion.

49 DECLARATIONS OF INTEREST

There were no declarations of interest made by Members.

50 MINUTES

The Minutes of the meeting of the Committee held on 26 February 2013 were approved as a correct record and signed by the Chairman.

51 MINUTES OF SUB-COMMITTEE MEETINGS

The Minutes of the meetings of the Licensing Sub-Committees held on 3 April 2013 and 19 April 2013 were received and noted.

52 LICENSING ACT 2003 AND GAMBLING ACT 2005 - APPOINTMENT OF LICENSING SUB-COMMITTEES AND CHAIRMEN OF SUB-COMMITTEES

The Committee considered the report of the Democratic Services Manager which suggested the composition of the five Licensing Sub-Committees. It took into account previous practice, the need to avoid conflicts of interest for Ward Members and for newly appointed Members to gain experience.

RESOLVED: That the five Licensing Committees and their Chairmen for the ensuing Council year be as follows:

- (a) Councillors B W Butcher (Chairman), S C Manion and M A Russell
- (b) Councillors P M Beresford (Chairman), S R Nicholas and J M Smith
- (c) Councillors A R Smith (Chairman), M J Ovenden and P Walker
- (d) Councillors P S Le Chevalier (Chairman), B Gardner and C J Smith
- (e) Councillors S M Le Chevalier (Chairman), R J Thompson and J A Cronk

53 FREQUENCY OF SCHEDULED LICENSING COMMITTEE MEETINGS

The Committee considered the report of the Director of Governance identifying the range of options to the Licensing Committee in respect of its frequency of scheduled meetings. The Council's licensing functions were primarily exercised through the five Licensing Sub-Committees and the consequence of this was that the Licensing Committee had little in the way of regular business to transact which has resulted in a number of meetings of a very short duration.

The Committee considered the options set out in the report. The consensus of opinion was that the Licensing Committee should meet prior to a meeting of Council and that the starting time should be reflective of the amount of business to transact.

Councillor B Gardner asked that officers look to reduce the size of the Committee membership in the coming year 2014/15 and the Committee was advised that it be composed of at least 10 members.

RESOLVED: That the Licensing Committee meet prior to meeting of the Council and that the starting time be arranged by the Democratic Support section, in conjunction with the Chairman, once the business to be transacted is known.

The meeting ended at 9.45 am.

Subject:	FEES AND CHARGES 2014/15
Meeting and Date:	Licensing Committee – 27 November 2013 Regulatory Committee – 26 November 2013 Cabinet (for information) – 6 January 2014 (part of larger report)
Report of:	David Randall, Director of Governance
Portfolio Holder:	Councillor N Collor, Portfolio Holder for Access and Property Management
Decision Type:	Non- Executive
Classification:	Unrestricted

Purpose of the report: This report has been prepared in order to obtain formal approval for the levels of fees and charges (F&Cs) for the financial year 2014/15. These revised F&Cs will be included in the budget estimates for 2014/15.

- Recommendation:**
1. The Licensing Committee approve the Fees and Charges for 2014/15 as set out in Annex 3
 2. The Regulatory Committee approve the Fess and Charges for 2014/15 as set out in Annex 4.
 3. Members approve the general principle that fees are set at an appropriate inclusive level, irrespective of VAT status, and that the VAT element within the overall fee level is then determined.
 4. Members approve the general principle that, unless the fee is set by statute, licensing fees will be set on a cost recovery basis.
 5. Approval is sought for the Head of Regulatory Services to adopt fees at, or close to government directed levels without the need for further reporting, in cases where the Council is awaiting for Government guidance and it has not been possible to set a fee level at this stage.
 6. Minor adjustments to the fees and charges can be delegated to the Head of Regulatory Services in consultation with the Director of Governance and the Director of Finance, Housing and Community.
-

1. Summary

- 1.1 The Council's constitution specifies that F&Cs shall be reviewed annually. In order to meet this requirement all Directors have been asked to review the F&Cs within their areas of responsibility and to produce recommended levels for 2014/15.

- 1.2 Fees and charges for the Licensing Act 2003, Gambling Act 2005, Cosmetic treatments (tattooing, piercing and Electrolysis etc.), Scrap metal dealers, Animal Licensing, Street Trading and Sexual Entertainment Venues have remain unchanged from 2013/14.
- 1.3 In relation to Hackney Carriage and Private Hire licensing, a new charge has been introduced to cover the administrative costs associated with changes to vehicle ownership. A small reduction in fees for short term licences following a change of vehicle is proposed to reflect costs in providing the service and there is a proposal to remove the Driver Identity deposit fee for new drivers. This refundable deposit held by DDC until such a time as the driver surrenders their badge, is no longer considered necessary. Deposits retained in relation to existing drivers will continue to be refunded upon surrender of their badge. The remaining Hackney Carriage / Private Hire Charges remain unchanged.

2. Introduction and Background

- 2.1 The Council's constitution specifies that F&Cs shall be reviewed annually.
- 2.2 The level of Member approval required is dependent upon the types of F&Cs raised and therefore reports have to be submitted to:
- Licensing Committee
 - Regulatory Committee
 - Planning Committee (for information only)
 - Cabinet
- 2.3 In order to meet this requirement it is proposed to submit the following reports:
- Licensing Committee - Report to meeting on 27 November 2013 of all F&Cs to be set by the Licensing Committee.
 - Regulatory Committee – Report to meeting on 26 November 2013 of all F&Cs to be set by the Regulatory Committee.
 - Planning Committee – Report (for information) to the meeting on 21 November 2013 of all F&Cs relevant to the Planning Committee.
 - Cabinet – Report to the meeting on 6 January 2014 of all F&Cs, but seeking specific approval of those F&Cs set by Cabinet.
- 2.4 Members are reminded that in 2004/05 a Member and Officer review group developed a framework of broad guidelines to be considered in formulating proposals for F&Cs.
- 2.5 A copy of the checklist produced at that time and since updated to maintain currency, has been circulated to all Service Directors and to all officers considering F&Cs so that a rigorous and consistent approach is taken. A copy is attached at Annex 1.
- 2.6 As in previous years, in order to assist Members, the data on F&Cs has been tabulated into a standard format that has been used for Annexes 3 and 4.

Detail and Narrative (Columns 2 & 3)

These give a brief summary of the type of service being provided.

Statutory (Column 4)

This indicates whether a charge is "Statutory" or not. If a charge is "Statutory" then it is effectively set by Government and although formal Member approval is still sought, there is little or no scope to make changes.

2013/14 Charge Inc VAT (Column 5)

The charge has been provided inclusive of VAT for two reasons. First, it shows what the customer will actually pay and is therefore more meaningful.

Second, charges for some services, especially those such as car parking, which are not simply a direct recovery of costs, are set at a level, inclusive of VAT, based on the appropriate market level. The VAT is therefore a deduction from the amount of charge retained by DDC and is not a key factor in determining the appropriate charge. Members are asked to approve this approach..

2013/14 Total Expected Income ex VAT (Column 8)

This gives a broad indication as to how much income DDC will receive and has been included to provide Members with a sense of the relative importance of individual charges. It may therefore save Members from debating the merits of an increase in a charge level, where the overall amount of income is not significant.

In some cases, the level of use is very low, or infrequent, or the service has only recently been introduced and so no level of income has been included.

2014/15 Proposed Charge Inc VAT (Column 9)

This is the recommended charge for 2014/15 and will, subject to Members' approval, be included in the 2014/15 budget.

Reason for the Change in Charges (Column 12)

This provides Members with a brief explanation for the change. This will often be due to inflation or "catch up" inflation if the increase has been previously deferred until it can be made to a sensible rounded figure.

In some instances guidance may still be awaited from Government as to the basis upon which F&Cs should be set. In these cases it has not always been possible to set a fee level, Member's approval is sought to enable officers to adopt such fees at or close to government directed levels without a further report.

Service Manager and Portfolio Holder (Columns 13, 14)

These show the responsibilities for specific F&Cs.

Significant Charges

To assist Members the more significant charges (generating over £3,000 per annum) are highlighted in bold text.

3. Identification of Options

- 3.1 The recommended figures for consideration by Members are included in the Annexes. Members may approve these proposed figures.
- 3.2 Members may propose and approve alternative figures with reasons recorded for their decisions.

4. Evaluation of Options

- 4.1 The recommended fees and charges take into account the actual cost of providing the service and seek to ensure full cost recovery. This is the recommended approach due to the need to maximise income at a time of grant cuts and council tax freezes.
- 4.2 Members should also take into account the checklist of issues to consider (at Annex 1) when reviewing the fees and charges included in the subsequent Annexes.

5. Resource Implications

See Annexes.

6. Corporate Implications

- 6.1 Comment from the Director of Finance, Housing and Community (linked to the MTFP): Finance have been involved in the production of this report and have no further comment to make. CB
- 6.2 Comment from the Solicitor to the Council: The Solicitor to the Council has been consulted in the preparation of this report and has no further comments to make.
- 6.3 Comment from the Equalities Officer: The Equality officer has been consulted during the development of this report and has no further comments to make other than to remind members that in discharging their responsibilities they are required to comply with the public sector equality duty as set out in section 149 of the Equality Act 2010 <http://www.legislation.gov.uk/ukpga/2010/15>

7. Appendices

- Annex 1 – Fees and Charges checklist
- Annex 3 & 4 – Schedule of recommended F&Cs

Contact Officers: Sue Herivel, Licensing Team Leader and Charlotte Buss, Accountancy Assistant

Fees and Charges Checklist

<p>Corporate and Service Objectives</p> <p>Are links made between charges and our corporate and service objectives and are we able to use charges to help deliver these objectives?</p>
<p>Users of the Service</p> <p>Is there sufficient understanding of our service users and their needs and wishes?</p> <p>Have we considered different pricing to specific target groups and has the potential impact of charges or the changes to existing charges been assessed?</p> <p>Ensure that you consider the potential diversity and equality issues and where necessary consider and document any issues and mitigation.</p>
<p>Comparison with other providers</p> <p>Is there a complete picture of competition and providers of similar services – including other Local Authorities?</p>
<p>Consultation</p> <p>Has the relevant Portfolio holder been consulted and do charges meet with their aspirations and requirements?</p> <p>Is wider community consultation appropriate for any of your charges? Has it been undertaken?</p>
<p>Performance Management</p> <p>Are the principles for charges clearly defined and are clear targets set and monitored. Do we have a clear picture of what is a success?</p>
<p>Financial Considerations</p> <p>Is the charge at a level to fully recover all costs or if is subsidised - why?</p> <p>Have we considered all services for which we can / should charge a fee?</p> <p>Are there any fees that we charge, that have not been included in the schedule?</p> <p>Are we being radical in our approach to charging and are our charges cost effective?</p>
<p>Corporate Income Policy</p> <p>Please ensure you adhere to the main principals of the Corporate Income Policy when setting your fees and charges.</p>
<p>Legal Considerations and Other Guidance</p> <p>Does the Council have the power to levy the charges. Is there any ministerial or other guidance that should be taken into account?</p>
<p>Customer Access Review</p> <p>Consider whether the CAR for your service includes any issues for specific fees.</p>

				2013/14	2013/14		2013/14	2014/15	2014/15	2014/15					
Service	Detail	Narrative	Statutory Y/N	Approved Charges inc VAT	Comments	Vatable Y/N	Total Expected Income ex VAT	Proposed Charges inc VAT (where applicable)	Comments	Total Expected Income ex VAT	% Change	Reasons for Change in Charges and/or Income	Service Manager	Portfolio Holder	
1	2	3	4	5	6	7	8	9	6a	10	11	12	13	14	
Licensing	Personal Licences	Grant or Renewal	Y	£37.00		N	£3,293	£37.00		£3,293	0%		D Croucher	Cllr Collor	
Licensing	Personal Licences	Change of Name or Address	Y	£10.50		N	£210	£10.50		£210	0%		D Croucher	Cllr Collor	
Licensing	Personal Licences	Theft, Loss etc	Y	£10.50		N	£0	£10.50		£0	0%		D Croucher	Cllr Collor	
Licensing	Premises & Club Licences	Theft, Loss etc	Y	£10.50		N	£0	£10.50		£0	0%		D Croucher	Cllr Collor	
Licensing	Premises & Club Licences	Change of Name or Address	Y	£10.50		N	£0	£10.50		£0	0%		D Croucher	Cllr Collor	
Licensing	Premises & Club Licences	Change of Club Rules	Y	£10.50		N	£0	£10.50		£0	0%		D Croucher	Cllr Collor	
Licensing	Premises & Club Licences	Vary DPS	Y	£23.00		N	£1,449	£23.00		£1,449	0%		D Croucher	Cllr Collor	
Licensing	Premises & Club Licences	Transfer Licence	Y	£23.00		N	£391	£23.00		£391	0%		D Croucher	Cllr Collor	
Licensing	Premises & Club Licences	Interim Authority	Y	£23.00		N	£0	£23.00		£0	0%		D Croucher	Cllr Collor	
Licensing	Premises & Club Licences	Notification Interest	Y	£21.00		N	£0	£21.00		£0	0%		D Croucher	Cllr Collor	
Licensing	Premises & Club Licences	Provisional Statement	Y	£315.00		N	£0	£315.00		£0	0%		D Croucher	Cllr Collor	
Licensing	Premises & Club Licences	Minor Variation	Y	£89.00		N	£623	£89.00	Statutory Fee set by Government	£623	0%		D Croucher	Cllr Collor	
Licensing	Premises & Club Licences	New Application & Variation NDR Band A	Y	£100.00		N	£700	£100.00		£700	0%		D Croucher	Cllr Collor	
Licensing	Premises & Club Licences	New Application & Variation NDR Band B	Y	£190.00		N	£1,900	£190.00		£1,900	0%		D Croucher	Cllr Collor	
Licensing	Premises & Club Licences	New Application & Variation NDR Band C	Y	£315.00		N	£630	£315.00		£630	0%		D Croucher	Cllr Collor	
Licensing	Premises & Club Licences	New Application & Variation NDR Band D	Y	£450.00		N	£450	£450.00		£450	0%		D Croucher	Cllr Collor	
Licensing	Premises & Club Licences	New Application & Variation NDR Band E	Y	£635.00		N	£635	£635.00		£635	0%		D Croucher	Cllr Collor	
Licensing	Premises & Club Licences	Annual Fee NDR Band A	Y	£70.00		N	£5,880	£70.00		£5,880	0%		D Croucher	Cllr Collor	
Licensing	Premises & Club Licences	Annual Fee NDR Band B	Y	£180.00		N	£49,500	£180.00		£49,500	0%		D Croucher	Cllr Collor	
Licensing	Premises & Club Licences	Annual Fee NDR Band C	Y	£295.00		N	£10,325	£295.00		£10,325	0%		D Croucher	Cllr Collor	
Licensing	Premises & Club Licences	Annual Fee NDR Band D	Y	£320.00		N	£3,200	£320.00		£3,200	0%		D Croucher	Cllr Collor	

				2013/14	2013/14		2013/14	2014/15	2014/15	2014/15				
Service	Detail	Narrative	Statutory Y/N	Approved Charges inc VAT	Comments	Vatable Y/N	Total Expected Income ex VAT	Proposed Charges inc VAT (where applicable)	Comments	Total Expected Income ex VAT	% Change	Reasons for Change in Charges and/or Income	Service Manager	Portfolio Holder
1	2	3	4	5	6	7	8	9	6a	10	11	12	13	14
Licensing	Premises & Club Licences	Annual Fee NDR Band E	Y	£350.00		N	£5,250	£350.00	Statutory Fee set by Government	£5,250	0%		D Croucher	Clr Collor
Licensing	Large Scale Events	New Application & Variation. Number in Attendance at any one time: 5,000 to 9,999	Y	£1,000.00	Additional fee on top of premises NDR Band Fee	N	£0	£1,000.00		£0	0%		D Croucher	Clr Collor
Licensing	Large Scale Events	New Application & Variation. Number in Attendance at any one time: 10,000 to 14,999	Y	£2,000.00	Additional fee on top of premises NDR Band Fee	N	£0	£2,000.00		£0	0%		D Croucher	Clr Collor
Licensing	Large Scale Events	New Application & Variation. Number in Attendance at any one time: 15,000 to 19,999	Y	£4,000.00	Additional fee on top of premises NDR Band Fee	N	£0	£4,000.00		£0	0%		D Croucher	Clr Collor
Licensing	Large Scale Events	New Application & Variation. Number in Attendance at any one time: 20,000 to 29,999	Y	£8,000.00	Additional fee on top of premises NDR Band Fee	N	£0	£8,000.00		£0	0%		D Croucher	Clr Collor
Licensing	Large Scale Events	New Application & Variation. Number in Attendance at any one time: 30,000 to 39,999	Y	£16,000.00	Additional fee on top of premises NDR Band Fee	N	£0	£16,000.00		£0	0%		D Croucher	Clr Collor
Licensing	Large Scale Events	New Application & Variation. Number in Attendance at any one time: 40,000 to 49,999	Y	£24,000.00	Additional fee on top of premises NDR Band Fee	N	£0	£24,000.00		£0	0%		D Croucher	Clr Collor
Licensing	Large Scale Events	New Application & Variation. Number in Attendance at any one time: 50,000 to 59,999	Y	£32,000.00	Additional fee on top of premises NDR Band Fee	N	£0	£32,000.00		£0	0%		D Croucher	Clr Collor
Licensing	Large Scale Events	New Application & Variation. Number in Attendance at any one time: 60,000 to 69,999	Y	£40,000.00	Additional fee on top of premises NDR Band Fee	N	£0	£40,000.00		£0	0%		D Croucher	Clr Collor

				2013/14	2013/14		2013/14	2014/15	2014/15	2014/15					
Service	Detail	Narrative	Statutory Y/N	Approved Charges inc VAT	Comments	Vatable Y/N	Total Expected Income ex VAT	Proposed Charges inc VAT (where applicable)	Comments	Total Expected Income ex VAT	% Change	Reasons for Change in Charges and/or Income	Service Manager	Portfolio Holder	
1	2	3	4	5	6	7	8	9	6a	10	11	12	13	14	
Licensing	Large Scale Events	New Application & Variation. Number in Attendance at any one time: 70,000 to 79,999	Y	£48,000.00	Additional fee on top of premises NDR Band Fee	N	£0	£48,000.00	Statutory Fee set by Government	£0	0%		D Croucher	Cllr Collor	
Licensing	Large Scale Events	New Application & Variation. Number in Attendance at any one time: 80,000 to 89,999	Y	£56,000.00	Additional fee on top of premises NDR Band Fee	N	£0	£56,000.00		£0	0%		D Croucher	Cllr Collor	
Licensing	Large Scale Events	New Application & Variation. Number in Attendance at any one time: 90,000 and over	Y	£64,000.00	Additional fee on top of premises NDR Band Fee	N	£0	£64,000.00		£0	0%		D Croucher	Cllr Collor	
Licensing	Large Scale Events	Annual Fee 5,000 to 9,999	Y	£500.00	Additional fee on top of premises NDR Band Annual Fee	N	£0	£500.00		£0	0%		D Croucher	Cllr Collor	
Licensing	Large Scale Events	Annual Fee 10,000 to 14,999	Y	£1,000.00	Additional fee on top of premises NDR Band Annual Fee	N	£0	£1,000.00		£0	0%		D Croucher	Cllr Collor	
Licensing	Large Scale Events	Annual Fee 15,000 to 19,999	Y	£2,000.00	Additional fee on top of premises NDR Band Annual Fee	N	£0	£2,000.00		£0	0%		D Croucher	Cllr Collor	
Licensing	Large Scale Events	Annual Fee 20,000 to 29,999	Y	£4,000.00	Additional fee on top of premises NDR Band Annual Fee	N	£0	£4,000.00		£0	0%		D Croucher	Cllr Collor	
Licensing	Large Scale Events	Annual Fee 30,000 to 39,999	Y	£8,000.00	Additional fee on top of premises NDR Band Annual Fee	N	£0	£8,000.00		£0	0%		D Croucher	Cllr Collor	
Licensing	Large Scale Events	Annual Fee 40,000 to 49,999	Y	£12,000.00	Additional fee on top of premises NDR Band Annual Fee	N	£0	£12,000.00		£0	0%		D Croucher	Cllr Collor	

				2013/14	2013/14		2013/14	2014/15	2014/15	2014/15				
Service	Detail	Narrative	Statutory Y/N	Approved Charges inc VAT	Comments	Vatable Y/N	Total Expected Income ex VAT	Proposed Charges inc VAT (where applicable)	Comments	Total Expected Income ex VAT	% Change	Reasons for Change in Charges and/or Income	Service Manager	Portfolio Holder
1	2	3	4	5	6	7	8	9	6a	10	11	12	13	14
Licensing	Large Scale Events	Annual Fee 50,000 to 59,999	Y	£16,000.00	Additional fee on top of premises NDR Band Annual Fee	N	£0	£16,000.00	Statutory Fee set by Government	£0	0%		D Croucher	Clr Collor
Licensing	Large Scale Events	Annual Fee 60,000 to 69,999	Y	£20,000.00	Additional fee on top of premises NDR Band Annual Fee	N	£0	£20,000.00		£0	0%		D Croucher	Clr Collor
Licensing	Large Scale Events	Annual Fee 70,000 to 79,999	Y	£24,000.00	Additional fee on top of premises NDR Band Annual Fee	N	£0	£24,000.00		£0	0%		D Croucher	Clr Collor
Licensing	Large Scale Events	Annual Fee 80,000 to 89,999	Y	£28,000.00	Additional fee on top of premises NDR Band Annual Fee	N	£0	£28,000.00		£0	0%		D Croucher	Clr Collor
Licensing	Large Scale Events	Annual fee 90,000 and over	Y	£32,000.00	Additional fee on top of premises NDR Band Annual Fee	N	£0	£32,000.00		£0	0%		D Croucher	Clr Collor
Licensing	Temporary Event Notices	New Notice	Y	£21.00		N	£3,507	£21.00		£3,507	0%		D Croucher	Clr Collor
Licensing	Temporary Event Notices	Theft, Loss etc	Y	£10.50		N	£0	£10.50		£0	0%		D Croucher	Clr Collor
Licensing	Small Society Lotteries	Registration Fee	Y	£40		N	£760	£40		£760	0%		D Croucher	Clr Collor
Licensing	Small Society Lotteries	Annual Fee	Y	£20		N	£1,880	£20		£1,880	0%		D Croucher	Clr Collor

				2013/14	2013/14		2013/14	2014/15	2014/15	2014/15				
Service	Detail	Narrative	Statutory Y/N	Approved Charges inc VAT	Comments	Vatable Y/N	Total Expected Income inc VAT	Proposed Charges inc VAT (where applicable)	Comments	Total Expected Income inc VAT	% Change	Reasons for Change in Charges and/or Income	Service Manager	Portfolio Holder
1	2	3	4	5	6	7	8	9	6a	10	11	12	13	14
Licensing	Bingo Club	Licence Application	N	£3,500		N	£0	£3,500		£0	0%		D Croucher	Cllr Collor
Licensing	Bingo Club	Annual Fee	N	£950		N	£1,900	£950		£1,900	0%		D Croucher	Cllr Collor
Licensing	Bingo Club	Application to Vary	N	£1,750		N	£0	£1,750		£0	0%		D Croucher	Cllr Collor
Licensing	Bingo Club	Application to Transfer	N	£1,200		N	£0	£1,200		£0	0%		D Croucher	Cllr Collor
Licensing	Bingo Club	Application for Reinstatement	N	£1,200		N	£0	£1,200		£0	0%		D Croucher	Cllr Collor
Licensing	Bingo Club	Application for Provisional Statement	N	£3,500		N	£0	£3,500		£0	0%		D Croucher	Cllr Collor
Licensing	Bingo Club	Licence Application (Provisional Statement Holders)	N	£1,200		N	£0	£1,200		£0	0%		D Croucher	Cllr Collor
Licensing	Bingo Club	Copy of Licence	N	£25		N	£0	£25		£0	0%		D Croucher	Cllr Collor
Licensing	Bingo Club	Notification of Change	N	£50		N	£0	£50		£0	0%		D Croucher	Cllr Collor
Licensing	Betting Premise (excluding Tracks)	Licence Application	N	£3,000		N	£0	£3,000		£0	0%		D Croucher	Cllr Collor
Licensing	Betting Premise (excluding Tracks)	Annual Fee	N	£575		N	£5,175	£575		£5,175	0%		D Croucher	Cllr Collor
Licensing	Betting Premise (excluding Tracks)	Application to Vary	N	£1,250		N	£0	£1,250		£0	0%		D Croucher	Cllr Collor
Licensing	Betting Premise (excluding Tracks)	Application to Transfer	N	£1,200		N	£0	£1,200		£0	0%		D Croucher	Cllr Collor
Licensing	Betting Premise (excluding Tracks)	Application for Reinstatement	N	£1,200		N	£0	£1,200		£0	0%		D Croucher	Cllr Collor
Licensing	Betting Premise (excluding Tracks)	Application for Provisional Statement	N	£3,000		N	£0	£3,000		£0	0%		D Croucher	Cllr Collor
Licensing	Betting Premise (excluding Tracks)	Licence Application (Provisional Statement Holders)	N	£1,200		N	£0	£1,200		£0	0%		D Croucher	Cllr Collor
Licensing	Betting Premise (excluding Tracks)	Copy of Licence	N	£25		N	£0	£25		£0	0%		D Croucher	Cllr Collor
Licensing	Betting Premise (excluding Tracks)	Notification of Change	N	£50		N	£0	£50		£0	0%		D Croucher	Cllr Collor
Licensing	Track	Licence Application	N	£2,500		N	£0	£2,500		£0	0%		D Croucher	Cllr Collor

				2013/14	2013/14		2013/14	2014/15	2014/15	2014/15				
Service	Detail	Narrative	Statutory Y/N	Approved Charges inc VAT	Comments	Vatable Y/N	Total Expected Income inc VAT	Proposed Charges inc VAT (where applicable)	Comments	Total Expected Income inc VAT	% Change	Reasons for Change in Charges and/or Income	Service Manager	Portfolio Holder
1	2	3	4	5	6	7	8	9	6a	10	11	12	13	14
Licensing	Track	Annual Fee	N	£950		N	£0	£950		£0	0%		D Croucher	Cllr Collor
Licensing	Track	Application to Vary	N	£1,250		N	£0	£1,250		£0	0%		D Croucher	Cllr Collor
Licensing	Track	Application to Transfer	N	£950		N	£0	£950		£0	0%		D Croucher	Cllr Collor
Licensing	Track	Application for Reinstatement	N	£950		N	£0	£950		£0	0%		D Croucher	Cllr Collor
Licensing	Track	Application for Provisional Statement	N	£2,500		N	£0	£2,500		£0	0%		D Croucher	Cllr Collor
Licensing	Track	Licence Application (Provisional Statement Holders)	N	£950		N	£0	£950		£0	0%		D Croucher	Cllr Collor
Licensing	Track	Copy of Licence	N	£25		N	£0	£25		£0	0%		D Croucher	Cllr Collor
Licensing	Track	Notification of Change	N	£50		N	£0	£50		£0	0%		D Croucher	Cllr Collor
Licensing	Family Entertainment Centre	Licence Application	N	£2,000		N	£0	£2,000		£0	0%		D Croucher	Cllr Collor
Licensing	Family Entertainment Centre	Annual Fee	N	£725		N	£2,175	£725		£2,175	0%		D Croucher	Cllr Collor
Licensing	Family Entertainment Centre	Application to Vary	N	£1,000		N	£0	£1,000		£0	0%		D Croucher	Cllr Collor
Licensing	Family Entertainment Centre	Application to Transfer	N	£950		N	£0	£950		£0	0%		D Croucher	Cllr Collor
Licensing	Family Entertainment Centre	Application for Reinstatement	N	£950		N	£0	£950		£0	0%		D Croucher	Cllr Collor
Licensing	Family Entertainment Centre	Application for Provisional Statement	N	£2,000		N	£0	£2,000		£0	0%		D Croucher	Cllr Collor
Licensing	Family Entertainment Centre	Licence Application (Provisional Statement Holders)	N	£950		N	£0	£950		£0	0%		D Croucher	Cllr Collor
Licensing	Family Entertainment Centre	Copy of Licence	N	£25		N	£0	£25		£0	0%		D Croucher	Cllr Collor
Licensing	Family Entertainment Centre	Notification of Change	N	£50		N	£0	£50		£0	0%		D Croucher	Cllr Collor
Licensing	Adult Gaming Centre	Licence Application	N	£2,000		N	£0	£2,000		£0	0%		D Croucher	Cllr Collor
Licensing	Adult Gaming Centre	Annual Fee	N	£950		N	£9,500	£950		£9,500	0%		D Croucher	Cllr Collor

				2013/14	2013/14		2013/14	2014/15	2014/15	2014/15				
Service	Detail	Narrative	Statutory Y/N	Approved Charges inc VAT	Comments	Vatable Y/N	Total Expected Income inc VAT	Proposed Charges inc VAT (where applicable)	Comments	Total Expected Income inc VAT	% Change	Reasons for Change in Charges and/or Income	Service Manager	Portfolio Holder
1	2	3	4	5	6	7	8	9	6a	10	11	12	13	14
Licensing	Adult Gaming Centre	Application to Vary	N	£1,000		N	£0	£1,000		£0	0%		D Croucher	Cllr Collor
Licensing	Adult Gaming Centre	Application to Transfer	N	£1,200		N	£0	£1,200		£0	0%		D Croucher	Cllr Collor
Licensing	Adult Gaming Centre	Application for Reinstatement	N	£1,200		N	£0	£1,200		£0	0%		D Croucher	Cllr Collor
Licensing	Adult Gaming Centre	Application for Provisional Statement	N	£2,000		N	£0	£2,000		£0	0%		D Croucher	Cllr Collor
Licensing	Adult Gaming Centre	Licence Application (Provisional Statement Holders)	N	£1,200		N	£0	£1,200		£0	0%		D Croucher	Cllr Collor
Licensing	Adult Gaming Centre	Copy of Licence	N	£25		N	£0	£25		£0	0%		D Croucher	Cllr Collor
Licensing	Adult Gaming Centre	Notification of Change	N	£50		N	£0	£50		£0	0%		D Croucher	Cllr Collor
Licensing	New Small Casino	Licence Application	N	£8,000		N	£0	£8,000		£0	0%		D Croucher	Cllr Collor
Licensing	New Small Casino	Annual Fee	N	£5,000		N	£0	£5,000		£0	0%		D Croucher	Cllr Collor
Licensing	New Small Casino	Application to Vary	N	£4,000		N	£0	£4,000		£0	0%		D Croucher	Cllr Collor
Licensing	New Small Casino	Application to Transfer	N	£1,800		N	£0	£1,800		£0	0%		D Croucher	Cllr Collor
Licensing	New Small Casino	Application for Reinstatement	N	£1,800		N	£0	£1,800		£0	0%		D Croucher	Cllr Collor
Licensing	New Small Casino	Application for Provisional Statement	N	£8,000		N	£0	£8,000		£0	0%		D Croucher	Cllr Collor
Licensing	New Small Casino	Licence Application (Provisional Statement Holders)	N	£3,000		N	£0	£3,000		£0	0%		D Croucher	Cllr Collor
Licensing	New Small Casino	Copy of Licence	N	£25		N	£0	£25		£0	0%		D Croucher	Cllr Collor
Licensing	New Small Casino	Notification of Change	N	£50		N	£0	£50		£0	0%		D Croucher	Cllr Collor
Licensing	New Large Casino	Licence Application	N	£10,000		N	£0	£10,000		£0	0%		D Croucher	Cllr Collor
Licensing	New Large Casino	Annual Fee	N	£10,000		N	£0	£10,000		£0	0%		D Croucher	Cllr Collor
Licensing	New Large Casino	Application to Vary	N	£5,000		N	£0	£5,000		£0	0%		D Croucher	Cllr Collor
Licensing	New Large Casino	Application to Transfer	N	£2,150		N	£0	£2,150		£0	0%		D Croucher	Cllr Collor
Licensing	New Large Casino	Application for Reinstatement	N	£2,150		N	£0	£2,150		£0	0%		D Croucher	Cllr Collor

				2013/14	2013/14		2013/14	2014/15	2014/15	2014/15				
Service	Detail	Narrative	Statutory Y/N	Approved Charges inc VAT	Comments	Vatable Y/N	Total Expected Income inc VAT	Proposed Charges inc VAT (where applicable)	Comments	Total Expected Income inc VAT	% Change	Reasons for Change in Charges and/or Income	Service Manager	Portfolio Holder
1	2	3	4	5	6	7	8	9	6a	10	11	12	13	14
Licensing	New Large Casino	Application for Provisional Statement	N	£10,000		N	£0	£10,000		£0	0%		D Croucher	Cllr Collor
Licensing	New Large Casino	Licence Application (Provisional Statement Holders)	N	£5,000		N	£0	£5,000		£0	0%		D Croucher	Cllr Collor
Licensing	New Large Casino	Copy of Licence	N	£25		N	£0	£25		£0	0%		D Croucher	Cllr Collor
Licensing	New Large Casino	Notification of Change	N	£50		N	£0	£50		£0	0%		D Croucher	Cllr Collor
Licensing	Regional Casino	Licence Application	N	£15,000		N	£0	£15,000		£0	0%		D Croucher	Cllr Collor
Licensing	Regional Casino	Annual Fee	N	£15,000		N	£0	£15,000		£0	0%		D Croucher	Cllr Collor
Licensing	Regional Casino	Application to Vary	N	£7,500		N	£0	£7,500		£0	0%		D Croucher	Cllr Collor
Licensing	Regional Casino	Application to Transfer	N	£6,500		N	£0	£6,500		£0	0%		D Croucher	Cllr Collor
Licensing	Regional Casino	Application for Reinstatement	N	£6,500		N	£0	£6,500		£0	0%		D Croucher	Cllr Collor
Licensing	Regional Casino	Application for Provisional Statement	N	£15,000		N	£0	£15,000		£0	0%		D Croucher	Cllr Collor
Licensing	Regional Casino	Licence Application (Provisional Statement Holders)	N	£8,000		N	£0	£8,000		£0	0%		D Croucher	Cllr Collor
Licensing	Regional Casino	Copy of Licence	N	£25		N	£0	£25		£0	0%		D Croucher	Cllr Collor
Licensing	Regional Casino	Notification of Change	N	£50		N	£0	£50		£0	0%		D Croucher	Cllr Collor
Licensing	Temporary Use Notice	Application Fee	Y	£500		N	£0	£500		£0	0%		D Croucher	Cllr Collor
Licensing	Alcohol Licences Premises	Permit Application Fee (2 or less Machines)	Y	£50		N	£50	£50		£50	0%		D Croucher	Cllr Collor
Licensing	Alcohol Licences Premises	Permit Application Fee (3+ Machines)	Y	£150		N	£0	£150		£0	0%		D Croucher	Cllr Collor
Licensing	Alcohol Licences Premises	Permit Annual Fee (3+ Machines)	Y	£50		N	£0	£50		£0	0%		D Croucher	Cllr Collor
Licensing	Alcohol Licences Premises	Permit Transitional Application Fee (3+ Machines)	Y	£100		N	£0	£100		£0	0%		D Croucher	Cllr Collor
Licensing	Family Entertainment Centre Gaming Machine	Permit Application Fee	Y	£300		N	£0	£300		£0	0%		D Croucher	Cllr Collor

				2013/14	2013/14		2013/14	2014/15	2014/15	2014/15				
Service	Detail	Narrative	Statutory Y/N	Approved Charges inc VAT	Comments	Vatable Y/N	Total Expected Income inc VAT	Proposed Charges inc VAT (where applicable)	Comments	Total Expected Income inc VAT	% Change	Reasons for Change in Charges and/or Income	Service Manager	Portfolio Holder
1	2	3	4	5	6	7	8	9	6a	10	11	12	13	14
Licensing	Family Entertainment Centre Gaming Machine	Permit Renewal Fee	Y	£300		N	£2,700	£300		£2,700	0%		D Croucher	Cllr Collor
Licensing	Family Entertainment Centre Gaming Machine	Permit Transitional Application Fee	Y	£100		N	£0	£100		£0	0%		D Croucher	Cllr Collor
Licensing	Prize Gaming	Permit Application Fee	Y	£300		N	£0	£300		£0	0%		D Croucher	Cllr Collor
Licensing	Prize Gaming	Permit Renewal Fee	Y	£300		N	£0	£300		£0	0%		D Croucher	Cllr Collor
Licensing	Prize Gaming	Permit Transitional Application Fee	Y	£100		N	£0	£100		£0	0%		D Croucher	Cllr Collor
Licensing	Club Gaming	Permit Application Fee	Y	£200		N	£0	£200		£0	0%		D Croucher	Cllr Collor
Licensing	Club Gaming	Permit Annual Fee	Y	£50		N	£50	£50		£50	0%		D Croucher	Cllr Collor
Licensing	Club Gaming	Permit Renewal Fee	Y	£200		N	£1,000	£200		£1,000	0%		D Croucher	Cllr Collor
Licensing	Club Gaming	Permit Transitional Application Fee	Y	£100		N	£0	£100		£0	0%		D Croucher	Cllr Collor
Licensing	Club Gaming Machine	Permit Application Fee	Y	£200		N	£0	£200		£0	0%		D Croucher	Cllr Collor
Licensing	Club Gaming Machine	Permit Annual Fee	Y	£50		N	£0	£50		£0	0%		D Croucher	Cllr Collor
Licensing	Club Gaming Machine	Permit Renewal Fee	Y	£200		N	£0	£200		£0	0%		D Croucher	Cllr Collor
Licensing	Club Gaming Machine	Permit Transitional Application Fee	Y	£100		N	£0	£100		£0	0%		D Croucher	Cllr Collor
Licensing	Club Fast-track for Gaming Permit or Gaming Machine Permit	Permit Application Fee	Y	£100		N	£0	£100		£0	0%		D Croucher	Cllr Collor
Licensing	Club Fast-track for Gaming Permit or Gaming Machine Permit	Permit Annual Fee	Y	£50		N	£0	£50		£0	0%		D Croucher	Cllr Collor
Licensing	Club Fast-track for Gaming Permit or Gaming Machine Permit	Permit Renewal Fee	Y	£200		N	£0	£200		£0	0%		D Croucher	Cllr Collor
Licensing	Gaming Machine Permit	Annual Fee	Y	£50		N	£250	£50		£250	0%		D Croucher	Cllr Collor
Licensing	Provision of Gambling	Copy Licence	Y	£25		N	£0	£25		£0	0%		D Croucher	Cllr Collor
Licensing	Provision of Gambling	Notification of Change	Y	£50		N	£0	£50		£0	0%		D Croucher	Cllr Collor

				2013/14	2013/14		2013/14	2014/15	2014/15	2014/15					
Service	Detail	Narrative	Statutory Y/N	Approved Charges inc VAT	Comments	Vatable Y/N	Total Expected Income ex VAT	Proposed Charges inc VAT (where applicable)	Comments	Total Expected Income ex VAT	% Change	Reasons for Change in Charges and/or Income	Service Manager	Portfolio Holder	
1	2	3	4	5	6	7	8	9	6a	10	11	12	13	14	
Licensing	Acupuncture	Premise Registration	N	£175		N	£0	£175		£0	0%		D Croucher	Cllr Collor	
Licensing	Acupuncture	Additional Practitioner	N	£80		N	£80	£80		£80	0%		D Croucher	Cllr Collor	
Licensing	Acupuncture	Minor Variation	N	£50		N	£0	£50		£0	0%		D Croucher	Cllr Collor	
Licensing	Cosmetic Piercing	Premise Registration	N	£175		N	£0	£175		£0	0%		D Croucher	Cllr Collor	
Licensing	Cosmetic Piercing	Additional Practitioner	N	£80		N	£80	£80		£80	0%		D Croucher	Cllr Collor	
Licensing	Cosmetic Piercing	Minor Variation	N	£50		N	£0	£50		£0	0%		D Croucher	Cllr Collor	
Licensing	Ear Piercing	Premise Registration	N	£175		N	£0	£175		£0	0%		D Croucher	Cllr Collor	
Licensing	Ear Piercing	Additional Practitioner	N	£80		N	£80	£80		£80	0%		D Croucher	Cllr Collor	
Licensing	Ear Piercing	Minor Variation	N	£50		N	£0	£50		£0	0%		D Croucher	Cllr Collor	
Licensing	Electrolysis	Premise Registration	N	£175		N	£0	£175		£0	0%		D Croucher	Cllr Collor	
Licensing	Electrolysis	Additional Practitioner	N	£80		N	£80	£80		£80	0%		D Croucher	Cllr Collor	
Licensing	Electrolysis	Minor Variation	N	£50		N	£0	£50		£0	0%		D Croucher	Cllr Collor	
Licensing	Semi-permanent Skin-colouring	Premise Registration	N	£175		N	£0	£175		£0	0%		D Croucher	Cllr Collor	
Licensing	Semi-permanent Skin-colouring	Additional Practitioner	N	£80		N	£80	£80		£80	0%		D Croucher	Cllr Collor	
Licensing	Semi-permanent Skin-colouring	Minor Variation	N	£50		N	£0	£50		£0	0%		D Croucher	Cllr Collor	
Licensing	Tattooing	Premise Registration	N	£175		N	£0	£175		£0	0%		D Croucher	Cllr Collor	
Licensing	Tattooing	Additional Practitioner	N	£80		N	£80	£80		£80	0%		D Croucher	Cllr Collor	
Licensing	Tattooing	Minor Variation	N	£50		N	£0	£50		£0	0%		D Croucher	Cllr Collor	
Licensing	Animal Licensing	Boarding Establishments	N	£235	plus Vet fees	N	£2,820	£235	plus Vet fees	£2,820	0%		D Croucher	Cllr Collor	
Licensing	Animal Licensing	Dog Breeding Establishments	N	£235	plus Vet fees	N	£470	£235	plus Vet fees	£470	0%		D Croucher	Cllr Collor	
Licensing	Animal Licensing	Dangerous Wild Animals	N	£235	plus Vet fees	N	£235	£235	plus Vet fees	£235	0%		D Croucher	Cllr Collor	

				2013/14	2013/14		2013/14	2014/15	2014/15	2014/15					
Service	Detail	Narrative	Statutory Y/N	Approved Charges inc VAT	Comments	Vatable Y/N	Total Expected Income ex VAT	Proposed Charges inc VAT (where applicable)	Comments	Total Expected Income ex VAT	% Change	Reasons for Change in Charges and/or Income	Service Manager	Portfolio Holder	
1	2	3	4	5	6	7	8	9	6a	10	11	12	13	14	
Licensing	Animal Licensing	Performing Animals	N	£235	plus Vet fees	N	0	£235	plus Vet fees	0	0%		D Croucher	Cllr Collor	
Licensing	Animal Licensing	Pet Shops	N	£170	plus Vet fees	N	£1,020	£170	plus Vet fees	£1,020	0%		D Croucher	Cllr Collor	
Licensing	Animal Licensing	Horse Riding Establishments	N	£235	plus Vet fees	N	£1,880	£235	plus Vet fees	£1,880	0%		D Croucher	Cllr Collor	
Licensing	Animal Licensing	Zoos	N	£750	plus Vet fees	N	£0	£750	plus Vet fees	£0	0%		D Croucher	Cllr Collor	
Licensing	Street Trading Consent	Grant or Renewal	N	£490		N	£2,940	£490		£2,940	0%		D Croucher	Cllr Collor	
Licensing	Street Trading Consent	Occasional	N	£130		N	£0	£130		£0	0%		D Croucher	Cllr Collor	
Licensing	Street Trading Consent	Occasional Street Market	N	£200	up to 25 stalls then £10 per stall thereafter	N	£1,200	£200		£1,200	0%		D Croucher	Cllr Collor	
Licensing	Street Trading Consent	Pavement Permit (New) - Tables & Chairs	N	£75	New & Variation Applications	N	£150	£75		£150	0%		D Croucher	Cllr Collor	
Licensing	Street Trading Consent	Pavement Permit (Renewal) - Tables & Chairs	N	£35	Renewal	N	£875	£35		£875	0%		D Croucher	Cllr Collor	
Licensing	Sexual Entertainment Venue	Grant	N	£3,250		N	0	£3,250		0	0%		D Croucher	Cllr Collor	
Licensing	Sexual Entertainment Venues	Renewal, Transfer or Variation	N	£2,225		N	£2,225	£2,225		£2,225	0%		D Croucher	Cllr Collor	
Licensing	Boat Licence	Grant	N	£90		N	£0	£93		£0	3%	Fee reflects actual figure charged in previous year	D Croucher	Cllr Collor	
Licensing	Boat Licence	Renewal or Transfer	N	£90		N	£360	£93		£279	3%	Fee reflects actual figure charged in previous year	D Croucher	Cllr Collor	
Licensing	Hypnotism Performance	Grant	N	£50		N	£50	£50		£50	0%		D Croucher	Cllr Collor	

				2013/14	2013/14		2013/14	2014/15	2014/15	2014/15				
Service	Detail	Narrative	Statutory Y/N	Approved Charges inc VAT	Comments	Vatable Y/N	Total Expected Income ex VAT	Proposed Charges inc VAT (where applicable)	Comments	Total Expected Income ex VAT	% Change	Reasons for Change in Charges and/or Income	Service Manager	Portfolio Holder
1	2	3	4	5	6	7	8	9	6a	10	11	12	13	14
Licensing	Hackney Carriage & Private Hire	Hackney Carriage & Private Hire Vehicle Annual Licence (Grant and Renewal)	N	£315		N	£57,015	£315	If vehicle is wheelchair accessible there is a £100 reduction in fee	£57,015	0%		D Croucher	Cllr Collor
Licensing	Hackney Carriage & Private Hire	Unmet Demand Survey	N	£60		N	£4,140	£60		£4,140	0%		D Croucher	Cllr Collor
Licensing	Hackney Carriage & Private Hire	Short-term Licence Following Change of Vehicle	N	£90	(£30 discount on first transfer. Subsequent transfers charged at full rate)	N	£3,060	£50	No discount applicable	£1,700	-44%	Reduction in fee reflecting actual costs	D Croucher	Cllr Collor
Licensing	Hackney Carriage & Private Hire	Change of Vehicle ownership	N					£20	New administrative Fee	£100	n/a	New fee to reflect costs in providing service	D Croucher	Cllr Collor
Licensing	Hackney Carriage & Private Hire	Joint Hackney Carriage Private Hire Driver: 1 year	N	£85		N	£24,310	£85		£24,310	0%		D Croucher	Cllr Collor
Licensing	Hackney Carriage & Private Hire	Driver Identity Deposit	N	£40	new drivers	N	£560	£0	No longer considered necessary	£0	-100%	No longer considered necessary	D Croucher	Cllr Collor
Licensing	Hackney Carriage & Private Hire	DBS Disclosure (formerly CRB)	N	£44	new drivers + every 3 years for renewals	N	£4,180	£44	Fee set externally. New drivers + every 3 years for renewals	£4,180	0%		D Croucher	Cllr Collor
Licensing	Hackney Carriage & Private Hire	Knowledge Test	N	£26	new drivers	N	£364	£26	new drivers	£364	0%		D Croucher	Cllr Collor
Licensing	Hackney Carriage & Private Hire	Vehicle Plate	N	£19	per plate	N	£380	£19	per plate	£380	0%		D Croucher	Cllr Collor
Licensing	Hackney Carriage & Private Hire	Vehicle Plate holder	N	£16	per holder	N	320	£16	per holder	320	0%		D Croucher	Cllr Collor
Licensing	Private Hire Operator	Operators Licence for PH Vehicles Only (not Hackney)	N	£55	per vehicle	N	£6,160	£55	per vehicle	£6,160	0%		D Croucher	Cllr Collor